

CURRICULUM VITAE

1. Personal Data

Name : Mahmoud Mohamed Idris Saad
Date of Birth : 30 December 1959
Nationality : Sudanese
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2. Educational Qualification:

2011 MBA in Islamic Finance (Malaysian University)
2009 Diploma in Islamic Finance (Malaysian University)
2002 CMA – (Management Accountant) – USA–
1986 B.Sc. in Accounting – Ain Shams University.

3. Career Objectives:

I am an experienced, certified, & well-motivated Finance Professional seeking a Finance Manager/Controller position. I am looking forward to join a multinational firm with a dynamic environment where my contribution will be overtly seen and my potentialities can be effectively utilized.



4. Skills:

- Effective planning and organizational skills
- Ability to work both independently and in a team environment
- Ability to successfully manage multiple priorities and assignments.
- Strong understanding of international accounting standards.
- Proficiency in MS Office.
- Capable to lead the change in the organization.
- Proactive, ambitious & result-oriented, with Twenty Five years of experience in various aspects of accounting, auditing & financial management.
- Experienced in spearheading a wide spectrum of finance & accounts activities encompassing finalization of accounts and consolidation, producing accurate and timely financial reports to support effective decision making.
- Extensive experience in conceptualizing and implementing financial procedures, with working capital management, profit monitoring and building internal financial controls.
- Enthusiastic, with leadership experience, and strong management skills.
- Well versed with preparation of various financial statements such as Income Statement, Statement of Cash Flow and Balance Sheet. Resourceful in managing day-to-day administration, payroll management, statutory compliance, system development and internal control maintenance.
- Fluent in Arabic & English, Excellent record keeping, analytical, strong problem solving and communication skills.

5.WORK HISTORY

Mar.05 till to-date Finance & Accounting Manager, Lari Group –Bahrain.
June 97–Mar.05 Accounting Manager. Gulf Air – KSA – Al Khobar.
Sep.93 –May.97 Accounting Manager.Air France –KSA–Al Khobar.
Aug.90 – Jul.93 Senior Auditor – Al Toaimi Auditing Office _KSA – Riyadh.
Nov.87 – Jul.89 Auditor – Hasabo Auditing Office – Sudan.
Sep.86– Oct.87 Accountant – Sudan Shipping Line – Sudan.

6.GENERAL WORK HISTORY

Being an active and major management team member, I am heavily involved in the direction of the companies I worked in. Specifically, below is a summary of major roles played in those companies:

ROLE IN STRATEGIC MANAGEMENT:

- Assist management in setting long-run plans by making long-term financial planning.
- Provide management with financial and operational data necessary for strategic planning.
- Analyze risk and recommend possible solution in the long-run.
- Assist management in identifying company's Critical Success Factors.
- Perform necessary performance evaluation to ensure ultimate purpose of achieving company objectives.
- Prepare and Review feasibility study.
- Participate in brainstorming sessions arranged by management for setting long-run business objectives.



ROLE IN TACTIC MANAGEMENT:

- Assist management in setting objectives for the annual budget.
- Prepare annual operating and financial budget.
- Establishing metrics and provide online database to management.
- Analyze operations and recommend improvements.
- Review policies and procedures for support departments and draft recommendation.
- Participate in all periodical management meetings.

ROLE IN RISK MANAGEMENT:

- Arrange insurance for all company assets.
- Administer claims and coordinate with insurance provider.
- Regular check-up of IT contingency and disaster recovery plans.
- Periodic evaluation of internal control and drafting recommendation for improvement.
- Review Sales and Purchase contracts to ensure terms and conditions set in a way to safeguard company's rights.

ROLE IN GOVERNANCE:

- Prepare monthly financial reports to the management.
- Prepare presentation of annual budget to the Board.
- Prepare quarterly reports to the management.
- Prepare policies and procedures to Finance Department.
- Ad hoc reporting to foreign partners.

FUNDING:

- Liaison with Financial Institutions for raising adequate funds to meet working capital and long term needs.
- Negotiate facilities with financial institutions.
- Review bank agreements and legal requirements needed by CBB.
- Report covenants to financial institutions.
- Prepare cash forecast and projection to identify cash needs.
- Speed-up the collection process.
- Investing excess cash.

AUDIT:

- Facilitate the external audit by providing Wants list and answering all queries of the auditor.
- Follow-up of auditor's recommendation.
- File annual report with Ministry of Commerce.
- Follow up of appeals.
- Answer Banks and directors' Audit queries.

CONTROL OF OPERATIONS:

- Monthly variance analysis.
- Periodic evaluation of system of internal control.
- Review of monthly operations reports and compare with industry practice.
- Preparation of Efficiency Reports and drafting of recommendations thereon.
- Analytic review for cost control purposes.

- Periodic conduct of physical survey of assets.
- Setting guideline for interim and end of year inventory count.
- Create necessary forms for company transactions to ease adherence to procedures.
- Capital budgeting, monitor projects progress, control cash flows and proper account for projects.
- Financial analysis: Computing ratios to highlight area of improvement and identify areas for management attention. Examples: asset utilization, operating performance, cash flows, liquidity, capital structure & solvency, ROI, & market performance.

7. DETAILED EXPERIENCE RECORD

March 2005 To Date. Lari Group B.S,C @
Accounting & Finance Manager:

Lari Business Group incorporated before sixty years, consists subsidiaries with various activities (Food Stuff, Lighting, Real Estate), with annual turnover of 10 Millions.
Reporting to the President, my duties in this leading Bahraini food concern include:

- Operating the Oracle integrated computer package, covering Accounting and Finance.
- Preparation of the monthly management accounts; advising top management of major changes in performance indicators and their probable causes.
- Preparation of annual financial statements and presentation to BoD



- Preparing agenda, attending and taking the minutes of all BoD's meetings
- Preparation of annual budgets, within the organization strategic plans, and providing feedback on compliance through detailed variance analysis reporting and responsibility accounting.
- Monitoring of the Costing system and guiding cost factor for products, playing major role in supply contracts pricing as well as short-term excess capacity tactical pricing.
- Preparation of expansion/new ventures' feasibility studies, using appropriate financial modeling and forecasting.

Besides supervising day to day accounting functions, I am also responsible for the finalization of quarterly and yearly financials in addition to budget & Strategic business plan.

I establishing the accounting & Finance Management in 2005, also I prepared the policy and procedures manual which covers all accounting and financial activities of the company in accordance with the International Accounting Standards and.

June 97 – Mar.05 Accounting Manager. Gulf Air – KSA – Al Khobar

Accounting Manager:

- Eastern Province (KSA) was one of main stations for Gulf Air with daily flights to many destinations via Manama, The monthly turn over around 25 Millions SR.

➤ Supervising the Accounting Function manned by 25 multinational subordinates spread over H.O. and 12 branches in Khobar, Dammam, Jubail, Rastanura, Abgaig, Alhassa , Qatif and Cargo Offices

➤ I used to review GF fortnight sales report before submitting it to the head office at Manama, Also I used to follow up with all travel Agencies in East province to ensure the delivery of the sales report and the payment within the timeliness.

➤ I used to join the weekly and monthly meetings for reviewing the performance. I used to prepare Ad Hoc report for GF (HO).

I review the commission & Incentive calculation for all the travel agencies and the General Sales Agent.

Sep.93 – May.97 Accounting Manager. Air France –KSA – Al Khobar.

➤ I used to review AF fortnight sales report before submitting it to the head office at Paris, Also I used to follow up with all travel Agencies in East province to ensure the delivery of the sales report and the payment within the timeliness.

➤ I used to join the weekly and monthly meetings for reviewing the performance. I used to prepare Ad Hoc report for GF (HO).

I review the commission & Incentive calculation for all the travel agencies and the General Sales Agent.

Aug.90 – Jul.93 Senior Auditor – Al Toaimi Auditing Office _KSA – Riyadh.
Senior Auditor.

This Auditing Office is was taken over by Ernest & young in year 2000, It had many customers from small business to very large business group.

My duties in this accounting firm included:

- Final audit reviews;
- Field audit work for larger clients;
- Design & follow-up implementation of manual financial accounting systems;
- Reporting to the Managing Partner.

Within the period I worked for this office, I carried the auditing and prepared the drafts of the financial reports for the following clients:

- 1) Dalah Agriculture,
- 2) Al Thob Al Saudi (Mekah)
- 3) Kamel Fund .
- 4) Saudi Diesel Generators.
- 5) Fodick

Also I was in charge for the liquidation of Nooria & Berg Company (Company owned by Dallah Group – Shaikh Saleh Kamel

Nov.87 – Jul.89 Auditor – Hasabo Auditing Office – Sudan

This is the largest Local Auditing Firm in Sudan. I started as a junior Auditor; I used to work as assistant for the senior Auditors. It was the corner stone of my career.

Sep.86– Oct.87 Accountant – Sudan Shipping Line – Sudan.

Sudan Shipping Line is the national shipping carrier, I started as Cashier then I worked as Payroll Accountant and at the end as General Accountant.



8. OTHERS

Languages Having excellent spoken & written communication skills in English and Arabic.

Computers Extensive experience in using different accounting packages on single & multi-user LAN systems; Excellent working knowledge of MS Excel spreadsheet and MS Word.

Seminars 21–25 Dec.08 Budgeting, Forecasting and Planning Process (Dhow Palace Hotel – Dubai) – Glomax.

12–16 Nov.08 Certified Islamic Professional Accountant (CIPA)

10 –12 Nov.8 AAOIFI–World Bank Conference (Bahrain– Gulf Hotel)

30th July,07 Trade Finance (BBK) (Bahrain – Gulf Hotel).

Membership **Member of the Institute of Management Accountants in the USA.**

References Will be provided upon request.