

Waleed Abdul Shakoor

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DOB: 23 December 1966; Nationality: Saudi – Languages: English, Arabic

Professional Background Summary

Waleed Abdul Shakoor, a Saudi national and a lawyer for more than 25 years, was conferred the accolade of Certified Lawyer by the KSA's Ministry of Justice in 2006 and is currently a member of the Union of Arab Lawyers. Since 2009, he has been the Head of the Legal Division of The National Commercial Bank (NCB). In 2013, he was conferred the title of a Certified Arbitrator by the GCC Commercial Arbitration Center.

He received various trainings in different fields of law. In the area of litigation, in particular, his major accomplishments include important victories in domestic cases which resulted in securing judgments in favor of the Bank in an aggregate amount of over SAR3.5 Billion. He likewise led the efforts in defending the Bank in a high-profile international legal suit valued at over a Trillion USD in which he obtained a final dismissal in 2014. .

In April 2013, he was designated as a Board Member of The Commercial Real Estate Markets Co. Ltd. In June of the same year, he was installed at the helm of NCB's SPV - The Real Estate Development Company for Management & Ownership - as its General Manager. In January, 2014, he was designated as a Board Member of Al-Bihar Real Estate Investment Co.

In 1989, Waleed Abdul Shakoor obtained his Bachelor of Laws Degree from the King Abdulaziz University in Jeddah, Kingdom of Saudi Arabia.

Work Experience

[02-05-2009]-[Present] **SVP – Head of Legal Division, NCB**

- Plan a solid and effective legal strategy and oversee its implementation within NCB
- Develop and manage efficient legal services within NCB
- Review and refine internal NCB regulations
- Representation and approval of legal pleading and proceedings submitted on behalf of NCB
- Defend interests of NCB Kingdom-wide
- Provide legal advice and consultation
- Introduce and place new regulations, policies and procedures for implementation on the Bank-wide basis
- Plan and develop an annual work strategy for each unit of the Legal Division, i.e., Litigation, Advisory, and Support Services
- Plan, review, approve and effectively manage the annual budget plan for the Legal Division in accordance with the CEO's policy guidelines
- Grant approval for reports & presentations for submission to the Board of Directors, Chairman, & CEO
- Draft, prepare, review and issue Powers of Attorney for members of the Board of Directors, Chairman and CEO
- Draft, prepare, review and sign contracts on behalf of the Bank concerning "external collectors" appointed to collect debts from clients (domestically and internationally)
- Draft, prepare, review and sign contracts on behalf of NCB regarding "external lawyers" appointed to defend NCB predominantly for cases outside of KSA
- Draft, prepare, review and sign training contracts for the personnel of Legal Division
- Issue special authorizations or paperwork/forms relating to work assignments and other relevant tasks
- Approve and sign all financial & accounting transactions of Legal Division
- Draft, prepare, review, approve and sign all memorandums raised to NCB Board of Directors, CEO and Chairman concerning inquiries and requests related to VIP-client issues
- Draft, prepare, review, approve and sign all memorandums raised to Legal Division regarding client's offers to settle debts for subsequent submission thereof to the relevant departments within NCB

- Draft, prepare, review, approve and sign all pleadings, petitions, memorandums & correspondences submitted to all concerned governmental litigation agencies & its affiliations either in cases commenced against either NCB or its clients
- Review, approve and sign execution orders concerning the implementation of judgments against clients
- Review, approve and sign-off all necessary provisions recommended to be set aside either in cases filed by against NCB (mainly) or cases commenced against clients (in collaboration with concerned business units at NCB)
- Exclude all provisions already set aside either in cases risen against NCB (mainly) or cases risen against clients (in collaboration with concerned business unit at NCB)
- Represent NCB in meetings of special interests or attending certain global seminars (upon request by either one of the following: Board of Directors, Chairman or CEO)
- Represent NCB before government units, agencies or instrumentalities

[01-12-2006]-[01-05-2009] **Head of Litigation, NCB**
 [01-10-1998]-[30-11-2006] **Legal Advisor, NCB**
 [01-10-1990]-[03-09-1998] **Legal Researcher, NCB**

Further Education & Training

[18-09-2013] – [18-09-2013]	Anti-Money Laundering; Jeddah, KSA
[25-09-2011] – [25-09-2011]	Compliance; Jeddah, KSA
[05-06-2010] – [07-06-2010]	Legal Aspects for Credit Administration (Part 2); Jeddah, KSA
[10-04-2010] – [12-04-2010]	Legal Aspects for Credit Administration (Part 1); Jeddah, KSA
[02-03-2010] – [04-03-2010]	The Obligations of a Mediator; Jeddah, KSA
[20-12-2009] – [22-12-2009]	Forgery from a Banking & Legal Prospective; Jeddah, KSA
[07-12-2009] – [08-12-2009]	5 th Annual European In-House Counsel; Amsterdam, Netherlands
[10-10-2009] – [12-10-2009]	Securities Disputes; Jeddah, KSA
[09-06-2009] – [11-06-2009]	Saudi Electronic Transaction Regulations; Jeddah, KSA
[10-05-2009] – [14-05-2009]	New Standard in Preparing, Paraphrasing & Presenting Legal Memorandum, Dubai
[21-03-2009] – [23-03-2009]	Urgent Judicial Process; Jeddah, KSA
[11-10-2008] – [13-10-2008]	Impending Execution; Jeddah, KSA
[31-05-2008] – [02-06-2008]	Islamic Legal Pleadings (Part 3); Jeddah, KSA
[01-03-2008] – [03-03-2008]	Islamic Legal Pleadings (Part 2); Jeddah, KSA
[05-01-2008] – [07-01-2008]	Islamic Legal Pleadings (Part 1); Jeddah, KSA
[10-10-2008] – [11-10-2008]	Attachment & Execution; Jeddah, KSA
[10-11-2007] – [12-11-2007]	The Bank Commitment in Issuing LG's; Jeddah, KSA
[01-09-2007] – [03-09-2007]	The Bank Commitment in Issuing L/Cs; Jeddah, KSA
[12-06-2007] – [14-06-2007]	Rules in Opening & Operating Accounts (Part 2); Jeddah, KSA
[09-06-2007] – [11-06-2007]	Rules in Opening & Operating Accounts (Part 1); Jeddah, KSA
[03-03-2007] – [05-03-2007]	Agreements for the Settlements of Non-Performing Assets); KSA
[17-02-2007] – [21-02-2007]	People Management Seminar; Taif, KSA
[26-03-2006] – [30-03-2006]	Improving Legal Managers Skills; Cairo, Egypt
[21-11-2005] – [22-11-2005]	Communication Management Skills; Jeddah, KSA
[28-12-2003] – [01-01-2004]	Litigation at the Committee of Banking Disputes; Jeddah, KSA
[24-12-2003] – [24-12-2003]	Regulations Implementing; Jeddah, KSA
[20-05-2003] – [22-05-2003]	Arbitration in Islamic and International Views; Jeddah, KSA
[01-04-2003] – [02-04-2003]	Leadership skills; Jeddah, KSA
[28-12-2002] – [08-01-2003]	Legal Aspects of Banking; Jeddah, KSA
[14-09-2002] – [18-09-2002]	Contracts Planning & Problems; Cairo, Egypt
[20-06-2000] – [21-06-2000]	Legal Aspects of E-Commerce Seminar; Manamah, Bahrain
[01-10-1990] – [21-03-1991]	Branches Operations; Jeddah, KSA

Computer Skills: Excellent working knowledge of MS Outlook & Word, reasonable working knowledge of MS PowerPoint & Excel