

# SAYED AHMED HASAN SALMAN NASER



## Summary

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A highly motivated and results driven finance manager who has invaluable experience in leading and developing a successful finance team. Skilled in numerous financial and accounting fields, including: preparing annual budgets, monitoring key accounts and credit control. Having the ability to handle complex assignments effectively & possessing the confidence to work as part of a team or independently.

## Skills

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### Financial

Cash Flow control  
Management accounts  
Budget preparation  
Financial forecasting  
Economic awareness  
Interpreting financial data  
Auditing

### Management

Predicting future trends  
Supervisory skills  
Financial regulations  
Decision making  
Managing budgets  
Effective delegation  
Conflict resolution

### Personal

Attention to detail  
Communication skills  
Good IT knowledge  
Presentation skills  
Problem solving  
Analytical mind  
Negotiating

## CAREER

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### April 2011 - Present

Accounts Manager

Eastern Industrial & Oilfields Services Holding Co.

- Responsible for the day to day management of accounts department including financial and capital accounting, income, credit control, Accounts Payable, Accounts Receivable and other financial controls, Statutory accounts and audit.
- Management of the paymaster function and transaction.
- Ensuring all financial statements are accurate, complete and in accordance with generally accepted accounting principles (GAAP) and other industry standards
- Monthly preparation of financial reports, budgets, cost reports and financial forecasts to aid strategic decision making. Ensuring all financial data is well documented within the department and all records are accurate and up to date.
- Overseeing accounting team to ensure their accounting duties meet organizational objectives.

- Working across departments to enable joined up decision making based upon financial data. Ensuring that the decision makers in the firm understand the financial implications of the missions they set for the company in a specific period.
- Preparation of financial analyses and models to assist in the evaluation of business initiatives, capital investments, new services and programs within business units. Analysis includes pricing, cost-benefit analysis, forecasting and expense analysis based on identifying expense drivers and allocations, net present value analysis.
- Training and coaching accountants for purposes of ensuring that their accounting and analysis duties are done well.

### **October 2008 – March 2011**

General Accountant

Eastern Industrial & Oilfields Services Holding Co.

- Preparation of monthly management accounts and quarterly consolidations for holding company along with the subsidiaries.
- Monthly reconciliation of income statement and balance sheet accounts.
- Analytical review with management on margin and variance analysis.
- Preparation and posting of month end journals, including prepayments and accruals.
- Responsibility for monthly spend analysis reports
- Assistance in budget preparation with the finance department.
- Responsibility for preparation and completion of statutory accounts for all entities.
- To ensure company accounts are maintained to audit standard and act as a liaison with auditors.
- Performance of other administrative duties as requested

### **June 2006 – October 2008**

Accountant

Contexture W.L.L./ Vahid Associates (Advertising Agency)

- Passing of various accounting vouchers.
- Preparation of bank reconciliation statements on daily basis.
- Sales and Costs Analysis.
- Debtors / Creditors Aging analysis.
- Preparation of monthly financial reports.
- Assistance the Internal & External Audit.

## **ACADEMIC**

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**2002-2005**

**Bachelor of Commerce**

First Classed Achieved

University of Pune – India

**1999-2002**

**High School Certificate**

Ahmed Al Omran Secondary School

## **PERSONAL INFORMATION**

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Nationality	:	Bahraini
Date of Birth	:	7th January 1985
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