

Adnan Ali Al Rahma, PMP®



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PERSONAL DETAILS

Date of Birth	: 20, November 1982
Nationality	: Bahraini
Marital Status	: Married
Place of Birth	: Manama
ID Number	: 821102150

PROFILE:

A bright, talented and ambitious project manager who has the required Project Management qualifications along with comparable experience of working to the highest standards. Adnan has a good track record of ensuring projects are delivered to the highest quality, within budget by effectively organizing, managing and utilizing all resources with a total portfolio of USD 273M. He is able to lead teams on commercial, industrial, education and health projects where the highest standards are routinely demanded. Always wanting to be actively involved in all aspects of the project life-cycle he can deliver high-value projects in matrixed organizations and across different geographies. He takes direction well and works hard to manage stakeholder expectations. Adnan is currently looking for a suitable position with a market leader company.

Specialties

Project Management Control Techniques Lean construction Management Quality Management
Value Engineering Program Management
Leadership & Teamwork Sustainability & Environmental consideration
Contract procurement and administration Solving and mitigation skills

Practical approach to Project Management with a constant eye for controlling costs and finishing the project under budget without diminishing quality and the other constraints. Major part of it comes from listening and analyzing stakeholder's ideas and thoughts on creating a safe and productive working environment.

ACADEMIC ATTAINMENT:

May 2013	MBA (Hons) from New York Institute of Technology
July 2007	B.S.c. in Civil Engineering from Applied Science University (Jordan)
July 2004	Associate Diploma in Civil Engineering from University of Bahrain.
June 2000	Scientific Certificate from Sh. Abdul Aziz Secondary School.

PROFESSIONAL ATTAINMENT:

Aug 2014	Certified Project Management Professional, PMP®, PMP #ID: 1742357
Aug 2014	Certified Six Sigma Master Black Belt CSSMBB™ #ID: 39710415391717
Oct 2013	Certified Value Engineer, AVS® #ID: 201310049
Oct 2014	Certified Commercial Arbitrator (GCCAC)
Nov 2014	Accredited Program Manager APGM™ #ID: 74398910828866
April 2015	Accredited International Commercial Arbitrator (BCDR)

PROFESSIONAL ASSOCIATION:

- Member of Bahrain Society of Engineers (BSE).
- Member of Project Management Institute (PMI)
- PMI Arabian Gulf Chapter Bahrain Region
- Member of SAVE International/Value Engineering
- Consultant in Ministry of Justice (Bahrain)
- International Six Sigma Institute.
- Committee for Organizing Engineering Professional Practice.
- GCC Commercial Arbitration Centre
- International Organization for Project Management IO4PM
- Active Member of most of the engineering forums.
- Member of Bahrain Chamber of Dispute resolution (BCDR)

COURSES:

2014	Preparation course of international Arbitration certification
2014	Preparation course of Accredited Program Manager (APGM™)
2014	International Value Engineering Conf. (Bahrain)
2014	Preparation course of Certified Commercial Arbitrators
2014	Preparation of course Six Sigma Master Black Belt Exam (CSSMBB™)
2014	Construction Contracts & Procurement
2014	Thermal Insulation in Buildings
2013	Project Management Professional (PMP) – Bahrain Society of Engineers
2013	Value Engineering
2012	Technical Report writing
2011	Project Management Professional (PMP) – NOVOTECH
2008	Engineering technical report writing.
2008	1st Aid course.
2007	Analysis and structural design using PROKON software.
2007	Project management using Primavera software.
2007	Two dimensional drawing using AutoCAD software.
2007	Quantity Surveying. .
2006	Leadership Skills
2006	Business Economics
2006	Successful skills

WORKING EXPERIENCE:

1. Feb 2014 up to Date:

Company: AMA Motors Company-Subsidiary of Ahmed Mansoor Al-A'ali Group

Department: Project Manager (MAN Trucks Showroom), (Bahrain Prestige Vehicle Storage Centre)

Portfolio :USD 6.7M, 5,2 M

Manage all size projects and lead multi-disciplinary teams through planning, design, and construction. Provide technical and task leadership as well as develop and coordinate projects requirements from inception till closing, liaising with clients and key stakeholders. Overall management on cost, risk, schedule and quality. Delivering requirements within agreed constraints.

- Administration and procurement Contracts, agreements and all types of intent documents.
- Reviewing drawings, project scope and prepare project management plan
- Liaising with clients, sponsors and stakeholders
- Managing daily, weekly and monthly plans (initiating, planning, execution, monitor & control and closing)
- Evaluating progress and estimates
- Developing all project related documentations, reports and method statements
- Chairing all meeting types with stakeholders
- Negotiating and mitigation skills
- Developing practical solutions
- Bidding/tendering skills for various projects beside preparation and coordination for project financing
- Effective leadership skills

2. Feb 2013 to Feb 2014:

Company: Mega Real Estate Company-Subsidiary of Mega Holdings Company

Department: Construction and Development Division (Projects & Business Development Manager)

Portfolio :USD115.2M

Westfield shopping mall USD 13.3M, Jasmine village 70 villas USD 32M , Advanced plastic Technology Factory USD 27M, Mega Homes concrete panels USD 27M, Hydroponic project USD 10.6M . Saar compound. USD 5.3M.

Having overall responsibility for evaluating contracts/agreements and certifying their due payments, Responsible for Property and Facility management, in charge of managing and executing projects, including time/budget management and quality control. Delivering projects successfully and being accountable for project planning and direction as well as managing stakeholder's requirements

- Contract Administration, review and execution as well as on-site construction administration, supervision and coordination within all stakeholders
- Manage the day to day logistics and problem solving that a project under construction can bring.
- Completing the requirements as per the drawings/contracts
- Assigning/evaluating/certifying subcontractors
- Developing quality and safety procedures/reports as well as all types of requests & forms
- Arranging weekly progress meetings with all parties
- Budgeting and cost estimating/reviewing
- Amazing communication skills in both oral and written forms as well as maintaining efficient relationships
- Bidding/tendering skills for various projects beside preparation and coordination for project financing
- Effective leadership skills

3. Aug 2012 up to Feb 2013:

Company: Grnata Towers Contracting-Subsidiary of Grnata Group

Department: Construction and Development Division.(Projects & Business Development Manager)

Portfolio :USD11.7M

Sanabis Plaza USD 4M, Labor Camp USD 3.8 M , 4 Luxury villas USD 3.9M,

Responsible for developing and evaluating current assets, Property & Facility management. modifying of the projects as per requirements. Directing and managing construction division works. Executing and delivering projects successfully. Assuring requirements are being met while maintaining cost, time line and quality.

- Reviewing drawings/required contracts type/tenders and assigning tasks accordingly
- Bidding/tendering skills for various projects beside preparation and coordination for project financing
- Preparing daily/weekly/monthly reports for management review and future references
- Evaluating and pricing of the projects including quantity take off as well as developing the work plan for management review.
- In charge of employing required staff (in construction)
- Seeking best practical practices that improve efficiency and reduce operating costs whilst increasing productivity, all to a tight time scales and within budget.
- Inspecting and improving quality procedures and practices in the working sites.
- Arranging staff weekly meeting as well as for the Consultant/Client
- Administration and procurement Contracts, agreements and all types of intent documents.

4. Feb 2012 to Aug 2012

Company: Ahmed Mansoor Al-A'ali Group

Department: Heavy construction Division.(Project Manager–Vice Chairman Private Luxury villa @ Amwaj Islands)

Portfolio :USD 13.3M

- Oversee all on-site project activity to ensure projects are completed on schedule, within budget, and in accordance with engineering design. (Initiating, planning, executing, monitoring & controlling and closing)
- Perform inspection of construction activities to ensure conformance with approved designs/plans.
- Obtain approvals and permits for new jobs including sub-contractor and vendor invoices
- Ensure that construction plans are in agreement with customer expectations and identify points at which contractual obligations will have been met.
- Took corrective/preventive actions as needed during projects and coordinate with project stakeholders to resolve issues arising during the work.
- Interface and communicate with client regarding project status and coordinating as required to resolve issues with site in terms of construction, procurement, and engineering.
- Bidding/tendering skills for various projects beside preparation and coordination for project financing
- Procurement and contracts administrations

5. Sep 2011 to Feb 2012

Company: Ahmed Mansoor Al-A'ali Group

Department: Heavy construction Division.(Project Engineer–PRAXAIR BAHRAIN PL4/GAS PLANT)

Portfolio: USD 16 M.

- In charge of all construction and project management works in the site
- Reviewing and application of Project Quality Control Procedure, Inspection and test plan, developing inspection checklist, Method Statements in accordance with project specification.
- Responsible for all site activities including: Earthworks, shuttering works & concreting other civil related works.
- Perform inspection to make sure the Right of Way (ROW) is constructed as pre-approved drawings and the revision is currently utilized.
- preparing and developing all project related documentations and correspondences.
- Inspection and monitoring of control points established by the surveyor as pre approved alignment sheet.
- Review the laboratory test reports are performing as per applicable codes, standard and procedures.
- Liaising with all project stakeholders
- Procurement, bidding and tendering administration

6. April 2011 to Sep 2011

Company: Ahmed Mansoor Al-A'ali Group

Department: Heavy construction Division (Project Engineer-King Faisal Highway Detour Road Phase-1)

Portfolio :USD 30.8 M.

- In charge of the overall site execution and project management works
- Review of road network development master plan level of service, and accessibility of entire network of roads in the project.
- Estimating the quantities of the materials.
- Verification of drawings of the roads in computer by using AUTOCAD software.

- Involvement on planning the activities.
- Coordinating the safety implementation with the safety officer and Assuring health and safety in site.
- Preparation and developing of reports on material testing such as bitumen cement and concrete test in accordance with the laboratories.
- Coordinating and managing services diversions (pipes, cables, temporary roads and accesses)
- Checking the accuracy and quality of work.
- Preparation of method statements, daily activity report, site programs and temporary works planning.
- Monitor sites weekly progress and ensure that all schedule estimates are on time or ahead of the given schedule of the client.

7. April 2010 – April 2011

Company: Ahmed Mansoor Al-A'ali Group

Department: Building section (Civil/QA-QC Engineer-Bahrain Financial Harbor pumping station)

Portfolio :USD 32 M.

- Executing site works as per drawings as well as managing/arranging materials. Allocating manpower based on daily site requirement
- Application of Quality management plan as well as issuing corrective/preventive actions.
- Assuring health and safety in site.
- Preparation of method statements, site programs and temporary works planning.
- Monitor sites weekly progress and ensures that all schedules are met on time or ahead of the given schedule of the client.
- Inspect/evaluate/certify Sub-Contractors accomplishments.
- Managing the Testing of material samples in accordance with the laboratories and ensures that it's up to the specifications and standards.

8. Oct 2009–April 2010

Company: Ahmed Mansoor Al-A'ali Group

Department: Property section (Package Engineer of 25villas):

Portfolio :USD 10.8M.

- Reviewing plans and drawings make adjustments based on requirements.
- Responsible for all the structural aspects.
- Managing a team of 4 foremen with 100 workers by assigning the required tasks and motivate them to meet project requirements.
- Managing and arranging materials and allocating manpower based on daily site requirement.
- Checking the accuracy and quality of work.
- Assuring health and safety in site.
- Monitor sites weekly progress and ensures that all schedules are met on time or ahead of the given schedule of the client.
- Negotiating with the consultants in order to seek smart solutions and evaluating the subcontractor's work.
- Designing and following codes of practice and regulations; ASTM's, ACI's, BS's and Standard
- Specification of Building works (Ministry of Works, Bahrain)

9. Jun 2007 to Oct 2009

Company: Ahmed Mansoor Al-A'ali Group

Department: Building section.(Site Manager of 41 Townhouses in Sunset Hills at Al-Areen Project):

Portfolio :USD 16.5M out of 100M.

- Reviewing of construction drawings and related documents for the preparation of tender documents.
- Responsible for all the structural aspects.
- Managing a team of 2 site-engineer and 4 foremen with 120 workers by assigning those tasks and motivating them to meet deadlines.
- Interior finishing which includes painting, plaster works, roof insulation & tile works
- Managing and arranging materials and allocating manpower based on daily site requirement.
- Assuring health and safety in site.
- Monitor and prepare weekly progress report Assist in the preparation of construction schedules.
- Evaluating the subcontractor's work, Preparation of Certificate of Payment for the Sub-contractors monthly invoice.
- Designing and following codes of practice and regulations; ASTM's ,ACI's ,BS's and Standard Specification of Building works (Ministry of Works ,Bahrain)
- Developing Daily/weekly/Monthly Progress reports
- Developing all types of project related documentations and correspondences.

10. Sep 2004 to March 2005

Company: Ahmed Mansoor Al-A'ali Group

Department: Civil Section (Site engineer in Sitra shopping mall project)

Portfolio :USD 13.3M.

- executing given tasks by the project manager
- Checking the work accuracy and quality in order to meet the drawings.
- Assuring health and safety.
- Assigning daily responsibilities for the available resources
- Supervising concreting in the site.
- Checking and certifying sub-contractors accomplishment billings.
- Supervising all site activities
- Coordinating with the engineering team and consultants in the site
- Developing daily/weekly/monthly progress report for the project manager
- Contracts and procurement administration

11. June 2003 to Oct 2003

Company: Ahmed Mansoor Al-A'ali Group

Department: Civil Section.(Site engineer Ground water reservoir along Sheikh Khaleefa Bin Salman Highway):

Portfolio :USD 6.7M

- Assist in Designing and installation of new irrigation line and landscape
- Responsible of all civil works in the site
- Checking levels, plumbs and accuracy of the works
- Developing daily activity report
- Preparing detailed drawing using AutoCAD.
- Working as a team with the site engineers.
- Supervising the concreting (slump and cube test).

LANGUAGES:

1. Arabic: Native-Reading, speaking & writing.
2. English: Fluent-Reading, speaking & writing.
3. Urdu (Indian): Good-Speaking.

KEY SKILLS:

- Using AutoCAD, STAAD PRO, and PROKON as well as MATLAB.
- Using Primavera project planner
- Sharing knowledge and expertise in a highly professional manner
- Ability to react and to take quick stable decision when required.
- developing all project related documentation and correspondences
- Familiar with most formwork and scaffoldings systems especially DOKA, PASCHAL and Cup-lock systems
- Using MS Windows Applications.
- Ability to lead and to work as part of a team.

INTERESTS:

Sport: Body fitness, Member of Al-gossaibi Gym and walk regularly.

Travelling: Travelled to extensively and have visited places such as GCC, Middle East, Turkey, Malaysia, Thailand, Cyprus and UK

Photography: interested in shooting pictures and seeking for the professional level

Learning: Languages and software.

Music: Play guitar and interested to learn new guitar techniques.

Volunteer work: helping the student in their assignments /projects and thesis.

REFERENCES:

- Jalal Ahmed Mansoor Al-A'ali & Sons (JASCO)
Mr. Yasser Majeed/Project Manager 0097339788822
Mr. Ibrahim Al-A'ali/Business Development Manager 0097336918888
- Arab Consulting Engineers (ACE):
 - Mr. Mahmood Al Najjar/Project Director 0097336773170 (UAE Branch) 00971433111111
- Mega holdings Co.
Mr. Mohammed Sayyar/Group CEO 0097336666554