

Name : Ahmad Maher Alhaj Rahmoun  
Nationality : Syrian  
Marital Status : Married, with 3 children  
Date of birth : 21<sup>st</sup> July, 1964

**Address:**

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**Education & Memberships:**

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- Master in Urban & Regional Planning – Paris Sorbonne University Abu Dhabi 2013
- B.Sc. of Architecture – Aleppo University / Syria 1987
- Associated Member – Syndicate of Syrian Engineers, Aleppo / Syria 1987
- Affiliated Member – Society of Engineers, Abu Dhabi / UAE 1999
- Registered Expert - Sworn Architect – Ministry of Justice, UAE 2001
- Registered since 2004 as an Arbitrator, Engineering Expert and Moderator in the Abu Dhabi Commercial, Conciliation and Arbitration Center (ADCCAC).
- Pearl Qualified Professional (PBRS- PQP No. 414) and (PCRS – PQP No. 300), UPC – Abu Dhabi/UAE 2011

**Career Profile:**

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Maher is highly experienced, with more than twenty six years of professional experience including twenty years in the UAE, has extensive knowledge in Client Representation, Project Management, Urban Planning, Architectural Design, Site Supervision, Construction Permitting, Facility and Property Management, in addition to Operation and Maintenance.

Good interpersonal skills, Self-motivated, able to work independently and as a team leader; possess strong desire to succeed, familiar with the rules, regulations and standards of the Authorities including the courts.

Moreover, has an excellent experience in computer applications and software including MS Office, Primavera, Aconex, AutoCAD, GeoMedia and ArcGIS.

**Working Experience:**

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**September 2007 – up to date**  
**Senior Manager – Planning and Standards**

**Bunya Enterprises L.L.C. – Reem Island**

Projects: Reem Island.

**Duties:**

- Manage the integration of the Master Plan of Reem Island and liaise with the competent authorities to obtain the approvals.

- Working closely with the Master Developers of Reem Island on the required studies related to the Integrated Master Plan, such as Traffic Impact Study (TIS), Demographic and Population, Education Strategy, Site Wide Fire Strategy, Threat and Risk Assessment, Maritime Studies, and Environmental Permits in addition to any new requirements may arise due to any new rules and regulations.
- Certify the milestone achievement for the Master Developers as per the Purchase / Sales Agreements as an independent Third Party Inspector (TPI).
- Liaise with the competent entities to develop, coordinate and manage the Interim Certificate of Property Record.
- Provide efficient and effective support to all the parties involved in the Island's development and to manage the liaison between them and the necessary government bodies such as Abu Dhabi Urban Planning Council (UPC), Department of Municipal Affairs, Abu Dhabi Municipality, Department of Transport, Civil Defence and Civil Aviation.
- Develop and maintain good contacts and relations with the Municipal authorities and governmental bodies for assisting the Master Developers in obtaining the required approvals/Construction Permits and eventually the Building Completion Certificates (BCC).
- Compile record of laws, regulations and procedures related to the Construction Permits.
- Monitor and review in liaison with the Master Developers the implementation of the approved Integrated Master Plan of the Island.
- Review the preliminary concept design of projects on Reem Island to ensure that they are prepared using the correct approved land use matrices and the master plan.
- Overall monitoring the construction sites on the Island to ensure all the related bodies and parties working on the Island are aware of applicable standards, rules, regulations, policies, procedures and laws governing the construction activities in Abu Dhabi and Reem Island.
- Manage and supervise the GIS team to build accurate and up to date database for all the existing services and constructed infrastructure, in compliance with the GIS specifications.
- Manage and supervise a team responsible on the processing and issuance of the No Objection Certificates (NOC) for any works on Reem Island on addition to the clearance of existing services, NOC for temporary fence and temporary site office.
- Direct, orient, and develop the subordinates to ensure high performance and continuous improvement.

**May 2003 – up to August 2007****Al Nakheel Office – Private Office of H.H. Sheikh Hamdan Bin Zayed****Client Representative**

Projects: working as a Client representative, Project Manager, Project Architect and Engineering Controller on many private projects in Abu Dhabi, Dubai and Al Ain, in addition to overseas projects.

**Duties:**

- Lead the project from the conceptual design stage up to handing over the project to the Client. Including, reviewing designs, cost estimates, cost control, check and follow design development, tendering, tender evaluation, awarding the contract.

- Oversee the works at the site, monitoring the consultant and contractor performance based on the project program, issue all related correspondence, review submittals, workshop drawings, convene site meetings, issue site instructions, close liaison with the competent Authorities when required.
- Study contractor's claims; carry out regular site visits to oversee the finishes.
- Work closely with the landscape designers and contractors during design stage up to the completion of plantation works.
- Coordinate with the Interior designers and contractors, selecting materials, purchase FF & E items from local and overseas suppliers or manufacturers.

**May 2002 – April 2003**  
**Projects Coordinator**

**Technical Studies Bureau (TEST)**  
**Dubai – UAE**

Projects

- Commercial Complex in Sharjah for H.H. Sh. Musallam Bin Salem Bin Ham consisted of Shopping Mall, 3 levels Parking, Recreation Floor, Three Towers of 34 floors each, costing 160 Million Dirhams.
- Shopping Mall for Al Ghurair Real Estate in Dubai consisted of three floors in addition to Parking in 2 levels along with all required facilities and services, costing 80 Million Dirhams.

Duties:

- Direct liaison with Clients, Client's representatives, Image Consultant, Concept Designers, etc. to discuss the requirements of the Clients and to direct the preliminary design in compliance with the statutory building regulations within the Architectural concept and budget provisions
- Review and check design drawings and coordinate between Architectural, Structural and Services Drawings.
- Compile General and Particular Specifications for the projects; prepare cost estimates, BOQ and all related tender documents and addendums, if required.

**May 1999 – April 2002**  
**Abu Dhabi Office Manager**

**The PHB Group –UAE**  
**Peter Hudson Buckle & Partners**

Started with the PHB Group as the Project Manager of Petrol Filling station for Messrs ADNOC Distribution with the new image, completed six filling stations including the First Station launching the new image of ADNOC Distribution and including prototype stations (New Build and Refurbishment) in Abu Dhabi and Al Ain.

At the beginning of 2000 I was promoted to Authorized Office Manager and worked on many projects in Abu Dhabi, Jebel Ali Free Zone, Sharjah and Al-Ain; including residential and office towers.

**March 1994 – April 1999**  
**Senior Architect**

**R.J. Crocker & Partners**  
**Abu Dhabi – UAE**

Projects

- ♦ Completed three towers, 2 residential (Ben Karam Tower and Abdullah Ben Darweesh Tower) and Steel Structure offices tower for Saif Bin Darweesh.
- ♦ Three Nos. of Five storey buildings in Abu Dhabi.
- ♦ Concrete Batching Plant, Pipe Factory in Mussafah in addition to many warehouses in Musaffah and Mina Zayed.

Duties:

- Discuss the requirements of the Clients and direct the preliminary design in compliance with the statutory building regulations.
- Lead the design team in the office to prepare the presentations of concept design schemes and mood files.
- Prepare design drawings and coordinate between Architectural, Structural and Services Drawings.
- Compile General and Particular Specifications for the projects.
- Coordinate with the QS to prepare cost estimates, BOQ and all related tender documents and addendums.
- Follow up and obtain official approvals for the building permit and prepare program of works.
- Site inspections and supervision, review, comment and approve material's submittals and shop drawings.
- Convene site meetings to monitor work progress and performance of the contractor at the site, issue site instructions in addition to the correspondence with the contractor, Client and Competent Authorities as required.
- Valuation of contractor's progress payments and negotiate variation claims, if any.
- Project close out procedures and required documentations, including snagging list, preliminary handing over, As Built drawings, Operation and Maintenance Manuals, Guarantees and Warrantees, etc.

**1990 – 1994****Architect****Department of Endowments****Aleppo – Syria**

Projects:

- ◆ Mosque of Fatima Al Zahra'a.
- ◆ Two commercial buildings (7 stories each).
- ◆ In addition to design works of four Commercial Residential Buildings, 7 stories each.
- ◆ Mosque for five thousand persons, with ancillary buildings including library and Islamic Studies Center. Endowments

**1987 – 1989****Architect – Second Lieutenant****Ministry of Defense****Compulsory Military Service**

Compulsory military service for two years, worked during this stage in designing small buildings of military nature in addition worked in the interiors of military museum and supervised the construction works of the same.

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**Courses / Self Development:**

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- Certified "Professional Arbitrator" Course Dec 2014 to May 2015 organized by the GCC Commercial Arbitration Centre and Abu Dhabi Commercial Conciliation and Arbitration Centre.
- Course in AutoCAD R12 – ACAD centre, Aleppo / Syria 1993
- Course in Primavera Project Management, Abu Dhabi / UAE 2006
- Course in SHARP (Safety, Health and Risk Program) by Parsons, Abu Dhabi / UAE 2009
- Courses in International Building Codes organized by the Department of Municipal Affairs, Abu Dhabi / UAE 2010:
  - 2009 IFC Fundamentals, September 2010

- 2009 IBC Accessibility, October 2010
- 2009 Solving Means of Egress, October 2010
- 2009 IECC Fundamentals, October 2010
- 2009 IBC Performing Non-structural Plan Reviews, November 2010
- Courses arranged by Abu Dhabi Urban Planning Council, UAE 2010:
  - Sustainability Awareness – Why do we need to be Sustainable? November 2010.
  - Understanding Estidama and the Pearl Rating Systems for Buildings, Villas and Communities, December 2010.
  - Applying the Pearl Community Rating System, December 2010
  - Applying the Pearl Building Rating System, January 2011

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