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**Nationality: Bahraini**

**Date of Birth: 8 Mar 1986**

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**Jannat Sayed Sharaf Adnan AL Moosawi**

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| --- | --- |
| **Career Objective** | To obtain a meaningful and challenging position that enables me to express and enhance my knowledge and experience in the fields of Law, which will enable me to add value to the organization. |
| [**Personal**](file://C:\Users\user\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Low\Content.IE5\Local%20Settings\Temp\Rar$DI00.922\Fatima_Alkooheji_01%5B2%5D.doc) **Details** | Nationality Bahraini  Date of Birth 8 March 1986  Gender Female  CPR Number 860309550 |
| [**Education**](file://C:\Users\user\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Low\Content.IE5\Local%20Settings\Temp\Rar$DI00.922\Fatima_Alkooheji_01%5B2%5D.doc) | 2004- 2009 University of Bahrain  B.Sc. Law/ College of Law  2001 - 2004 Al-Hoora Secondary School  Secondary Certificate - (Commercial) |
| [**Work Experience**](file://C:\Users\user\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Low\Content.IE5\Local%20Settings\Temp\Rar$DI00.922\Fatima_Alkooheji_01%5B2%5D.doc) | July – August 2007 Industrial training – University requirement  Ministry of Municipalities & Agriculture – Legal Affairs ( Office Of The Minister).   * Review the law of the ministry. * Review the cases of ministry. * Type of cases filed by them. * Write letters and responses. * Coordination between clients and auditors. * Assistance in the work of periodic review of the cases.   November 2009 – April 2011 Work at Fawzia Mohammed Janahi law office as trainee Lawyer.  May 2011 – Until Now Work at Hussain AL Nahash & Associates Law Office as Worker’s Lawyer. |
| **Additional Skills** | * Good in writing reports and documentation. * Hard worker, self-learner and highly self-motivated. * Ability to work on own initiative and as part of a team. * Ability to work under pressure in dynamic environment. * Good Arabic / English reading, writing and speaking. * Familiar with Windows Application, MS Office, and Internet. |
| [**Interests**](file://C:\Users\user\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Low\Content.IE5\Local%20Settings\Temp\Rar$DI00.922\Fatima_Alkooheji_01%5B2%5D.doc) | * Traveling. * Sports. * Reading and Surfing Internet. |
| **Courses** | August – September 2002 Introduction to the Web (Al Moa’lem Institute)  August – September 2002 Microsoft Excel 2000 for Beginners  December 2006 Participation in Formularizing Contracts – University of Bahrain.  April 2008 Participation in Law Symposium – University of Bahrain.  March 2010 Participation in Session of the Lawyers – Ministry of justice & Islamic Affairs – Judicial & Legal Students Institute.  April 5 & 6 2016 Participation in Civil Laibility Arising from Vehicle Accidents – Judicial & Legal Studies Institute.  January – May 2016 Participation in Arbitration – G.C.C Commercial Arbitration Centre.  **55LKTJH;** |
| **Future plans** | To Obtain a Master’s Degree. |
| [**References**](file://C:\Users\user\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Low\Content.IE5\Local%20Settings\Temp\Rar$DI00.922\Fatima_Alkooheji_01%5B2%5D.doc) | Mohammed Abbas Ayyad ( Senior ) Contracts No. 39000545 – Bahrain Kuwait Bank (BBK). |