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## Duaa Ahmed Khalifa Al Asmi

<b>Personal Information</b>	<ul style="list-style-type: none"><li>• Marital status: Single</li><li>• Nationality: Bahraini</li><li>• Date of birth: December 10<sup>th</sup>, 1984</li><li>• Place of birth: Manama, Bahrain</li></ul>
<b>Education</b>	<ul style="list-style-type: none"><li>• <b>1999 – 2002</b> High School Diploma in Science, Isa Town Secondary School, Bahrain</li><li>• <b>2002 – 2007</b> Bachelor degree in Law, University of Bahrain</li><li>• <b>2010-2011</b> Master Degree in International Contracting Law, Glasgow Caledonian University, U.K.</li><li>• <b>July – September 2005</b> Trainee, Sheikh Isa Bin Mohammed Law Office.</li><li>• <b>July – September 2006</b> Trainee, Sheikh Isa Bin Mohammed Law Office.</li><li>• <b>September 2006</b> English language certificate from ACEC.</li><li>• <b>Oct 2007 - Feb 2008</b> English language certificate from Berlitz.</li><li>• <b>March 2008 – June 2008</b> English language certificate from Berlitz.</li><li>• <b>Jan 2009 – March 2009</b> Business English Programme from BIBF.</li><li>• <b>Sep 2009 till today</b> Business English Programme in BIBF .</li><li>• <b>April 2008</b> Regional conference on Intellectual Property Crimes.</li><li>• <b>Nov 2008</b> Law office Practice Management.</li><li>• <b>March 2009</b> International conference on The Power of Mediation</li><li>• <b>March 2009</b> Intensive Program on Advocacy, Written Pleading, Oral pleading &amp; contracts drafting.</li><li>• <b>Jan2010-July2010</b> English language certificate from Basil Paterson , UK.</li><li>• <b>May 2010</b> IELTS certificate with score 6.5.</li><li>• <b>June 2009</b> Work shop in Freedom of Expression and related matters.</li><li>• <b>June 2009</b> Training course for lawyers about Family Law.</li><li>• <b>May 2012</b> Arbitration in International Investment Disputes, Bahrain Chamber for dispute Resolution.</li><li>• <b>October 2012</b> Legal English: Young Lawyers Course, The London School of English, U.K</li><li>• <b>November 2012</b> The Labor Disputes in the light of new Labor Law, Judicial and legal Studies Institute, Ministry of Justice and Islamic affairs, Bahrain.</li></ul>

	<ul style="list-style-type: none"> <li>• <b>February 2013</b> Translation contracts Arabic/English, Sabra Group, Dubai.</li> <li>• <b>November 2013</b> Negotiation Skills, Judicial and legal Studies Institute, Ministry of Justice and Islamic affairs, Bahrain.</li> <li>• <b>November 2013</b> Evidence Act Course (1), Judicial and legal Studies Institute, Ministry of Justice and Islamic affairs, Bahrain.</li> <li>• <b>December 2013</b> Evidence Act Course (2), Judicial and legal Studies Institute, Ministry of Justice and Islamic affairs, Bahrain.</li> <li>• <b>October 2013</b> Legal English: Public sector Lawyers Course, The London School of English, U.K</li> <li>• <b>December 2013</b> Translation Course Arabic/English, Sabra Group, Dubai.</li> <li>• <b>February 2015</b> Translation Course Arabic/English, Sabra Group, Dubai.</li> <li>• <b>October 2015</b> Legal English, Cambridge Law Studio, Girton College (University of Cambridge) U.K.</li> </ul>
<b>Professional experience</b>	<ul style="list-style-type: none"> <li>• <b>October 2007– till today</b> <b>Lawyer</b>, Sheikh Isa Bin Mohammed Law Office. (Specialized in International Trade Contracts, Company Incorporation, Trade Mark Research and Acquisition and other Corporate Law duties).</li> </ul>
<b>Languages</b>	<ul style="list-style-type: none"> <li>○ <b>Arabic:</b> read, write and speak.</li> <li>○ <b>English:</b> read, write and speak.</li> </ul>
<b>Computer skills</b>	<ul style="list-style-type: none"> <li>○ Microsoft Word</li> <li>○ Microsoft Excel</li> <li>○ Microsoft PowerPoint</li> <li>○ Internet Application</li> </ul>
<b>Other skills</b>	<ul style="list-style-type: none"> <li>• Ability to work under pressure and independently to meet tight deadlines.</li> <li>• Good communication and self-correspondence skills.</li> <li>• Good leadership skills.</li> <li>• Ability to grasp and understand concepts very quickly.</li> <li>• Possesses a team-oriented personality.</li> <li>• Highly motivated and enthusiastic towards learning new things.</li> </ul>
<b>Social activities</b>	<p>An active member in College of Law Society.</p> <p>An active member in Bahrain Bar Society.</p>
<b>Hobbies</b>	<p>Reading</p> <p>Volunteering and organizing different activities</p> <p>Shopping</p> <p>Drawing</p> <p>Swimming</p>