

Curriculum Vitae



• Personal Information

- **Name:** Noor Sadeq Sayed Mahdi Shubbar
- **Date and place of Birth:** 19 July 1993 – Kingdom Of Bahrain
- **Marital Status:** Single
- **Nationality:** Bahraini
- **CPR No.:** 930706811
- **Address:** Villa 1742 - Road 4734 - Block 447 - Al Qadam, Kingdom of Bahrain.
- **Contact Number:** 36108877
- **E-mail:** noor@zeenatalmansoori.com

• Educational Qualifications

- **2011–2015:** BSc in Law - University of Bahrain – GPA 3.79.

• Work Experience

- **Currently working** at Zeenat Al Mansoori and Associates Law Firm.
- **February – May, 2015:** Worked as a trainee at Seham Sulaibekh and Associates Law Firm.
- **1st July – 31st August, 2015:** Worked as a trainee at Arab Bank.

Responsibilities:

1. Supervising and Managing.
2. Preparing for regulations and memoranda of legal proceeding.
3. Prepare of legal advices.
4. Preparing and drafting of contracts (establishment of companies- Settlement- rents, etc.)
5. Provide legal advice.
6. Meeting clients.
7. Preparing of studies and research.

• Additional Skills

Computer Skills:

- Using Ms.Word, Ms.PowerPoint, Ms.Access, Ms.Excel, Ms.Front Page, Ms.Project and SPSS Program.
- Using Internet Explorer.
- High typing ability.

Interpersonal Skills:

- Self-confident.
- Problem-solving skills.
- Team work.
- Hard worker.
- Sociable and quick learner.
- Reading, writing, speaking **Arabic** and **English**.

• Interest, Hobbies & Activities

- Reading.
- Writing.
- Traveling.

• Reference

- Arab Bank – Fadeela Al Nasheet - 17590000.
- Seham Sulaibekh Law Firm– 17533899.
- Zeenat Al Mansoori & Associates - 17532012