

CV

Name: Mohammad Saeed Asiri

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Nationality: Saudi

Personal Profile

A conscientious and self-motivated individual with great enthusiasm and determination to succeed. Hard working, reliable and resourceful with excellent organizational and staff management skills, combined with the ability to priorities a substantial workload. Successfully receives, assimilates and evaluates information quickly in order to complete any task efficiently. Friendly and good humored whatever the circumstances.

Summary of Qualifications

- Proactive management and leadership skills.
- Capable to manage heavy workload in fast-paced.
- Skilled communicator, able to synthesize and delivered complex information to diverse audiences.

Experience

2016: **National Commercial Bank**, Senior Compliance Advisory Officer, Compliance Advisory, Compliance Division.

2015: **National Commercial Bank**, Compliance Officer, Compliance Advisory, Compliance Division.

2014: **National Commercial Bank**, Branch Manager, Corporate Service Center, Corporate Banking group.

2013: **National Commercial Bank**, Customer Services Supervisor, Specialized Finance department.

2012: **National Commercial Bank**, Customer Services Supervisor, Institutional Banking department.

2011: **National Commercial Bank**, Customer Service, Corporate Service Center.

2009: **Saudi British Bank** Customer Service, Retail Branches.

Education

2015: Bachelor of Law. King Abdulaziz university.

2009: Banking operations Diploma. (IPA) Institute of public administration.

2008: English Diploma (IPA) Institute of public administration.

Certification

2016: Certified Compliance Officer, Institute of Finance.

2017: Certificate in Corporate Governance.

Skills

Languages: Arabic and English.

Computer skills: MS Office.

Other relevant skills: Analyzing, accuracy, team work, communication, and problem solving.