



Eng. Bashar B. Fallatah

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Objective

Seeking for admission into University of Business and Technology (UBT) College of Engineering, M.Sc in Engineering Management program. Where all my professional skills and abilities along with my extensive experience in this field will be utilized, and I will get a proper platform to push my career as a professional leadership in the near future.

Summary and Qualifications

- Over ten-year experiences.
- Strong knowledge of preparing CAD drawings for highways and drainage projects.
- Proven ability to produce reports and papers on technical issues.
- Exceptional ability to review and edit the work of others.
- Great ability to plan and organize work, requiring an in-depth understanding of its strategic direction, and ability to integrate the work of a unit into the company's program.
- Remarkable familiarity with Internet applications; proficiency in the use of the MS Office programs.
- Excellent interpersonal skills with demonstrated ability to work in a multicultural, multi-ethnic environment and to maintain effective working relations with people of different national and cultural backgrounds.
- Profound ability to lead and gain assistance of others in a team endeavor.
- Deep commitment to continuous learning.
- Strong managerial/leadership skills; demonstrated flexibility in leadership by performing and/or overseeing the analysis of complex human resources, financial or administrative management policy and program issues.
- Proven record of building and managing teams and creating an enabling environment, including the ability to effectively lead, supervise, mentor, develop and evaluate staff and design training/skills enhancement initiatives to ensure effective transfer of knowledge/skills.

Education

Institution : Umm Al-Qura University (UQU).
Location : Makkah, Saudi Arabia.
Completion Date : April 2007.
Degree, Major : Bs. Degree in Civil Engineering.

Scientific Sessions

- Project Management Institute (PMI), October 2007 at Riyadh.
- Project Management with MS Projects Software, March 2009 at Riyadh.
- Fire Safety in Building Design Operation, April 2009 at Dammam. Monitoring Projects & Cost Estimating, November 2009 at Dammam.
- Executive Management Of Engineering Projects, July 2011 at Abha.
- Constructions Safety (OSHA), November 2011 at Jeddah.
- Geographical Information Systems (GPS) & Global Positioning System (GIS) April 2012 at Jeddah.
- Project Management Professional (PMP), September 2012 at Dammam.
- Value Engineering Training (Module 1), January 2013 at Jeddah.
- Engineering (Parties, Types, Forms, Preparation, Rules) and Introduction "FIDIC" Contracts, March 2013 at Jeddah.
- FIDC Contracts & Construction Contracts , January 2014 at Jeddah
- Intensive Program – English for Academic Purposes Offered by ELS language center (Diploma), March 2016 at USA.
- Public Private Partnership (PPP) Providing service projects, April 2017 at Jeddah.
- Design and Construction of a Complete Electric Power System (Medium Voltage-Low Voltage) , May 2017 at UBT in Jeddah

Employment History

➤ **Jeddah Islamic Seaport, 2016 – Present, Jeddah, KSA & King Abdul-Aziz seaport, 2007 to 2016, Dammam, KSA.**

Project Supervision Engineer, Project & Planning Department (PPD).

Responsibilities:

- Project leader for design, scheduling and cost estimation of new building
- Review the structure designs of buildings, and check on the quality of materials that used in the project.

- Identify options and recommend solutions to resolve technical issues.
- Briefing CAD technicians and checking drawings.
- Providing comment on design calculations and drawings
- Attending project site selection studies
- Assisting in the preparation of design reports.
- Designing tunnels and underground structures
- Assist with engineering designs and liaise on technical approvals
- Negotiating with Statutory Authorities for the provision of main services
- Mentoring and supervising junior staff.
- Provided ongoing individualized and group training programs to meet the varying needs of the company.
- Performed such other duties as assigned by the management Manager.

➤ **M. Bin Laden Company, 2002 to 2007. , Makkah, KSA.**

Supervisor for maintenance, and assistance site manager.

Responsibilities:

- Reviewed and approved the project plans that provided by the contractor.
- Supervised on the contractor work in the site.
- Put the schedule and the time of the project in up to date status and encourage the contractor to be on time.
- Checked on the quality of the material that used in the project and did many tests on the samples of the materials.
- Skilled in following through on all customer questions and requests.
- Able to keep department supplies filled and maintained.
- Proven record of collecting payments accurately for purchases and make change.
- Track record of maintaining secure custody of all maintenance

Extracurricular Activities

- A member in Saudi Council of Engineers since Jun 2005.
- A member in Saudi Society of Civil Engineers since Jun 2011.
- Awarded associate civil engineer degree from Saudi Council of Engineers since July 2011.