

# Khalid Minwir Al Shammari

**Nationality:** Bahraini

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## **WORK EXPERIENCE:**

- **March 2018 - Present**
  - **National Bank of Bahrain - Legal Counsel**
- **February 2016 – March 2018**
  - **Newton Legal Group- Associate**
  - Tasks including but not limited to:
    - Tasks including but not limited to:
    - Drafting and reviewing commercial contracts: Lease contracts, Auction agreements, Funding Agreements, Land Lease Agreements, Pipeline lease Agreements, O&M Agreements, Mutual Aid Agreement for Fire Response, Professional Legal Services Agreement, Consultancy Agreement and Services Agreement.
    - Drafting and preparing legal opinions, official letters, engagement letters, memos and correspondences.
    - Legal research and benchmarking of different legislations/laws across the world.
    - Providing legal translation and proofreading of official and legal documents.
    - Researched and prepared legal opinions in regard to Civil Code, CBB Law and Rulebooks, Commercial Companies Law, Civil Service Law, Tender Board Laws and Resolutions.
    - Studies and assisted in drafting opinions about Investment Limited Partnerships, Protected Cell Companies, Trust Law, Protection of State Information and Documents laws, Private Notary Law and General Data Protection Regulation under EU.
    - Drafting and preparing company's constitutional documents: AoA, MoA and FD, board resolutions, share capital increase.
    - Incorporated a number of Single Person Companies.
    - Assisted in reviewing and drafting new Major Laws/Legislations to be enacted soon in the Kingdom.
    - Drafting and reviewing Ministerial Decrees and Resolutions.
    - Drafted legal opinions related to Board of Directors, piercing the corporate veil under Bahrain Commercial companies law.
    - Assisted on the Due Diligence of an ongoing investigation on two Major Projects in the Kingdom.
    - Assisted in teaching Commercial Companies Law at the University of Bahrain.
- **November 2016 – November 2017**
  - **Telecommunications Regulatory Authority- Legal Specialist**

- Seconded to the Telecommunications Regulatory Authority by Newton Legal Group through the Bahrain Legal Development Program- Tamkeen
- Tasks including but not limited to:
  - Drafting and reviewing regulations, contracts/agreements, decisions, determinations, letters, translations, LoIs, LoE, MoUs RFPs, and NDAs.

## **INTERNSHIPS:**

### **● July – August 2015: Intern at Newton Legal Group**

- Researched and prepared answers for several questions regarding the Public Procurement law in Bahrain submitted to the Lexis Nexis legal database system.
- Researched, studied and prepared a PPT regarding the Business Improvement Districts legislations in a few countries, and the legal structure of the National Health Security Act in Thailand.
- Researched and assisted in preparing a comparative law study demonstration regarding the Business Improvement District legislations in a number of western countries in favor of the OFDPM.
- Assisted and worked alongside the legal team in preparing many drafts for a new royal decree.
- Translated a legal document for the benefit of a government entity.
- Researched required legal information related to Bahraini legislations, royal decrees, implementing regulations and ministerial decrees for several aspects.
- Researched and drafted legal advice on:
  - The steps of getting a formal exemption on the fees accrued for importing raw materials to building a new LNG project.
  - Legal templates concerning the anti-money laundering policies around the region.
  - The required tendering procedures for a government entity.
  - The Special Economic Zones in the region.

### **● June 2015: Intern at Zu'bi & Partners**

- Assisted by answering questions submitted by a Chinese business law magazine in relation to Chinese investments in Bahrain.
- Prepared a summary about a Labor Law case and translated it into Arabic.
- Assisted and provided a translation of 3 Arabic language memoranda in relation to an ongoing litigation case.

## **EDUCATION AND QUALIFICATIONS:**

- LL.M. in Law- University of California, Berkeley (2017-2018)
- LL.B. in Law- University of Bahrain [Very Good] (January 2016)

## **ACADEMIC ACTIVITIES:**

### **● October 2014 – March 2015**

- Leader of the University of Bahrain team that participated in the 22<sup>nd</sup> Annual Willem C. Vis International Commercial Arbitration Moot held in Vienna

### **● October 2013 – April 2014**

- Participant of the 21<sup>st</sup> Annual Willem C. Vis International Commercial Arbitration Moot held in Vienna
- Chosen by the University of Bahrain alongside with 3 other students to be part of the university team competing in the international-worldwide competition.
- Read, analyzed and studied the given moot problem which is subject to the CISG (United Nations Convention on Contracts for the International Sale of Goods).
- Wrote and submitted written memorandums for the Claimant and Respondent side.

- Memorandums were written based on research from legal search engines, legal books and scholarly writings of widely known scholars.
- Practiced and presented the oral arguments in the oral hearings held in Vienna against teams from various international universities.

### **LEGAL COURSES:**

- **January - April 2018:** Arbitrators' Qualification & Development Programme- G.C.C. Commercial Arbitration Centre
- **November 2017:** A four-day in-House course at London BPP University- Law School on the following topics:
  - Loan Agreements
  - Finance Fundamentals 1- Introduction to Finance & Accounting
  - Commercial Contracts
  - Successful Joint Ventures
- **February – May 2017:** The Basic Training Program for New Lawyers- The Judicial and Legal Studies Institute
- **November 2016:** A four-day in-House course at London BPP University- Law School on the following topics:
  - Clear Legal Writing
  - Commercial Contracts with International Perspective
  - International Arbitration
  - Negotiation Skills

### **LANGUAGE AND COMPUTER SKILLS:**

- Arabic: Mother tongue
- English: Fluent in speech, high level of comprehension with excellent writing skills
  - TOEFL iBT: 87/120 (February 2015)
  - IELTS: 6.5/9.0 (July 2016)
  - SAT: 590/800 [Math section], scored a percentile of 71% higher than other international applicants (February 2007)
- Proficient and highly capable in Microsoft Office tools: Word, Excel and PowerPoint

### **SOFT SKILLS:**

- Self-motivated and able to work independently and as part of a team
- Punctual, adaptable and a quick-learner
- Organized and able to work under challenge to meet deadlines
- Good analytical and critical thinking skills with excellent essay and writing skills
- Willing to work hard with strong work ethics, able to manage and complete multiple tasks

### **INTERESTS AND PERSONAL ACTIVITIES:**

- Reading
- Sports: Football, swimming and horse riding
- Travelling and exploring foreign cultures

### **REFERENCES:**

- Available on Request