***C.V.***

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| **Personal Data** |

# NAME: Duaa Abd Ali Ali

#### C.P.R.: 860405370

*ADDRESS: VILLA # 356, ROAD # 2314, SAAR # 523*

## Mobile: 39008388

## Nationality: Bahraini

## Date of Birth: 08/04/1986

*Marital Status: MARRIED*

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| Education |

*Secondary School Certificate (****Saar School****)* ***(2001-2004)***

*Koleg of law* ***(university of Bahrain) (2005-* Present*)***

*Bsc of Law* ***(university of Bahrain) (2005-* Present*)***

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| Attendance Courses |

Course of English language **(ACEC)**

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| *Work Experience* |

The Closets International **(secretary)** **(2009-2010)**

Training in the Supreme Council for Women **(2011)**

Office lawyer Ahmed Jaffar alarayd **(2012)**

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| Additional Skills |

**1. Interpersonal:**

* Honest, reliable, and productive.
* Good communication and collaboration skills.
* Highly motivated towards work.

**2. Research development and project management:**

* Skilled in Information Systems.
* Knowledgeable in business application.
* Trained in report and research writing.
* Analysis and team work skills.

**3. Computer**:

* Word Processing
* MS Excel
* MS Access
* MS PowerPoint

Thanking you in anticipation and assuring your good selves in providing my best services at all times.