

# Teddy Khoury

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## Personal Details:

March 5, 1976 • Lebanon • Lebanese  
Male • Married

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## Legal Consultant

Detail-oriented professional with extensive experience providing clear and pragmatic legal advice to business stakeholders on high-value key matters along with drafting, negotiation, and performance of contracts. Demonstrated success in optimising operations, implementing process enhancements, identifying, and resolving critical problems.

Adept at combining expert legal, technical, management and diplomatic skills at highest organisational levels to set strategic direction. Skilled in utilising comprehensive knowledge of law to protect the best interests of clients through negotiation and settlement. Tri-lingual with operational command over Arabic, French, and English.

## Legal and Management Competencies

- |                                      |                                 |
|--------------------------------------|---------------------------------|
| • Legal Research & Consultation      | • Regulatory Affairs/Compliance |
| • Law Enforcement & Documentation    | • Litigation Advising           |
| • Corporate Governance Planning      | • Project Execution             |
| • Process & Productivity Improvement | • Staff Building & Leadership   |

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## Career Experience

Lulu Tourism Company. Reef Island (Gated Community) - Manama, Kingdom of Bahrain  
(Robert Mouawad Group)

**Legal Consultant**, 2015 – Present

Document legal content with a focus on improving readability and understanding of agreements and contract drafts. Co-operate with governmental bodies and all concerned authorities for unhindered legal operations. Streamline resort facilities and restaurants operations to achieve bottom-line results. Deliver robust support to spearhead facility management and resolve escalated corporate and commercial litigation issues. Prepared complex agreements for real estate and gated communities.

### Key Contributions:

- Built an impressive record of advancement through collaboration with legal authorities to generate and execute new laws and decrees in accordance with company's set standards.
- Drove company's success by co-operating with HR departments and incorporation companies as well as chaired meetings with board of directors.
- Appraised by management for recovering outstanding amount from debtors related to sale, purchase, tenants and lease agreements.
- Enhanced arbitration and litigation writs as well as minimised claims through due diligence and implementation of legal researches.
- Secured multimillion-dollar legal contracts across real estate sectors by providing impeccable performance.

Menassa & Khoury Law Firm, Beirut, Lebanon

**Legal Consultant/Executing Partner**, 2011 – 2014

Discussed and closed deals/litigations on favourable terms against Johnson. Drove seamless integration of various restaurants, tourism, offshore, and holding companies to meet organisational needs. Developed law firm, drafted agreements, managed attorney matters, and provided best opinion for incorporating and establishing companies. Participated in court meetings to solve impending matters and generated litigation files for continuous service excellence and exemplary performance.

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## Key Contribution:

- Acknowledged for recovering outstanding amount from debtors related to sale, purchase, tenants, and lease agreements as well as receiving high win rate situations within firm by delivering commendable legal services.

Melkane Law Firm, Lebanon

## **Legal Consultant - HSBC Bank, 2007 – 2010**

Utilised integrated approach to follow cases through courts related to clients personal and commercial loans taken from the HSBC. Recommended innovative ideas to manage customers' complaints, identify trends, and implement solutions to improve clients' satisfaction level. Evaluated detailed legal documents, including patents and licensing contracts. Drafted written factums submission and reports for use in preparation of various legal cases.

## Key Contribution:

- Credited for recovering unsettled amount from debtors regarding personal and commercial loans.

*Additionally, gained experience as Trainee Lawyer (2004 - 2006) for Sassine Sassine Law Firm.*

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## **Education and Credentials**

### **Master of Law - L.L.M, International Business Law**

University of Cumbria – London

### **Bachelor of Arts, Private & Public Law**

Sagesse University – Lebanon

### **Certified Arbitrator - GCC Arbitration Centre**

### **Certificate in English Law - Lebanese British Council**

### **Professional Trainings**

Oil & Gas - Training Sessions - Takieddine law firm

Human Rights - United Nation

### **Affiliation**

Member, Beirut Bar Association, GCC Commercial Arbitration Centre

### **Award**

Foreign Arbitral Award

### **Languages**

Arabic, French, English

### **Technical Proficiencies**

Microsoft Word, PowerPoint, Excel, Visio