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## **Education**

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1997 Colorado University-Boulder, Colorado, USA.

- **Ph.D., Civil Engineering (Construction Engineering and Management).**

1991 Case Western Reserve University, Cleveland, Ohio, USA.

- **Master of Civil Engineering (Construction Engineering and Management).**

1985 King Saud University. Riyadh, Saudi Arabi

- **Bachelor Degree in Civil Engineering.**

## **Professional Experience**

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**May 2009 – Present** General Manager of Projects and Maintenance Division, Saudi Food and Drugs Authority (SFDA). Riyadh, Kingdom of Saudi Arabia

Restructured the Project and Maintenance Division and drafted new job descriptions and new efficient and effective policies and procedure for all sections and units

Developed and implemented overall strategy for the division with respect to executing various important projects such as SFDA Head Office, reverence laboratories, and the all Point of Entry inspection laboratories.

Prepared and supervised all related RFP bidding process for all SFDA projects as well as managing the selected consultants though the completion of the projects.

Developed a comprehensive plan to modernize all Inspection Point of Entry Locations to the highest standards.

Developed a maintenance program for the SFDA Head Office and Point of Entry Locations according to keep them state of the art specifications and criteria.

Prepared and managed the division budget including consultation budget as well as presenting it to ministry of Finance.

**June 2006- Dec 2006** Director of Construction Operations. Al-Rashed Trading and Contracting Company (RTCC). Riyadh, Saudi Arabia

Managed all operations for very big construction Projects

Managed all clients relationship and corresponding

Lead a team to draft winning technical and financial proposals

**1997 - 2009     Director of Projects Division, Special Security Forces.  
Riyadh, Kingdom of Saudi Arabia**

Develop and implement overall strategy for the Projects Division.

Directed mega projects in various highly classified Ministry of Interior projects relating to national security and lead several teams of foreign consultant firms.

Restructured and created new sub-divisions to increase efficiency.

Simplified communications by automating the workflow for the technical, business and managerial aspects, with particular emphasis on design, research, implementation and successful completion of the project.

Negotiate contracts with outside contractors, in addition to preparing and managing the Projects Division's budget.

Prepare agendas and recommendations for internal and external committees, in addition to directing several of the key committees.

Initiated and applied within the Projects Division the following modern concepts in construction management:

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|--|------------------------------|
| * Project Cost Analysis System         | * Cost Estimation System     |
| * Budgeting and Cost-Control System    | * Project Scheduling Program |
| * Construction Project's Risk Analysis | * Human Resource Management  |
| * Quality assurance Management         | * Value Engineering          |

**1988 – 1990     Section Head, Study and Design Section, Special Security  
Forces. Riyadh, Kingdom of Saudi Arabia**

Created and supervised the design and supervision teams for the various projects.

Ensured the team's proficiency in preparing project documentations ranging from technical specifications, legal requirements, bill of quantities, estimated budget and time-delivery for the various projects, in addition to evaluating the contractors' bids according to cost, technical and legal requirements.

**1987 - 1988     Section Head, Construction Supervision Section, Special  
Security Forces. Riyadh, Kingdom of Saudi Arabia**

Supervised various project implantations to ensure compliance with technical specifications and legal requirements, in addition to on-time and with-in budget completion of the projects.

Conducted testing for quality assurance and safety during the course of the various projects and after the project completion.

Approved all materials needed for the various projects.

Managed and supervised contractors and assessed fines, delay penalties or termination of the relevant contract as necessary, in addition to approving payments and change orders for contractors.

**1985 – 1987 Design and Site Engineer, National Guard, Kingdom of Saudi Arabia**

Conducted structural designs for several types of construction projects and prepared all technical specifications, bill of quantities, and legal bid documentations. Productively handled the day-to-day activities on site.

**1983 – 1985 Intern Design Engineer, National Guard, Kingdom of Saudi Arabia**

**Professional Skills:**

- Certified Arbitrator at Ministry of Justice of Saudi Arabia
  - Certified Consultant Engineer from SCE
  - Excellent experience in real estate business.
  - Excellent interpersonal communication and leadership skills.
  - Outstanding situation analysis and problem solving.
  - Diverse business and technical experience and knowledge.
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- ❖ Participated in specialized training sessions, seminars, workshops, and short courses on business and management, leadership and human resource management, Project Management Professional (*PMP*), Managing & Supervising Projects, Consultants & Contractors, In addition to, a training course in Claims & Counterclaims, FIDIC Contracts and Arbitration, Complete Course on Contracts & Project Management, and Course in Drafting Contracts.

Exceptional computer skills and knowledge. Proficient in MS Office Applications, MS Project, Primavera, Simulation Language SLAM II, Visual Basic, Internet and other computer and technical applications.