

Fathiya Al Maskari

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Career Objective	To work in challenging managerial position in an organization of repute with professional working environment and opportunities to gain professional growth as a team member executing critical services and seeking expanded opportunities within an organization where expertise in achieving profit-oriented results would be valuable.
Professional Qualification	Certificate Public Accounting – USA (CPA)
Academic Qualification	Bachelor of Commerce (1997) Sultan Qaboos University, Sultanate of Oman
Professional Experience	<p>Ernst & Young Muscat – Marketing and Business Development (2014 to date) Represented EY in the capacity of a Manager in Marketing and business development, with the key responsibility of managing, marketing and conducting business relation with clients, directly reportable to the Partners in EY Muscat.</p> <p>Ernst & Young Muscat – Training Institute (2013 to 2014) Represented EY in the capacity of a Manager of the training Institute, with the key responsibility of managing, marketing and conducting business training to clients, directly reportable to the Partners in EY Muscat and Kuwait Office.</p> <p>Ernst & Young Muscat – External Audit Department (Oct 01,1997 to 2013) Represented EY in the capacity of a Manager of Audit and Assurance Business Services (AABS), with the key responsibility of managing an independent portfolio of audit clients, directly reportable to the Partners and directors in EY Muscat Office.</p>

<p>Detail of Experience</p>	<p>Marketing and Business Development Experience:</p> <ul style="list-style-type: none"> · Contacting head office to get more information regarding available resources, services. · Meeting and visiting different company to introduce them to different services and products, which we offer, and to get an understanding of their needs. · When we get a service requirement, we prepare plan based on client requirement and availability of resources. · We prepare proposal and budgeting for the services with the help of service department concerned. · When agreed, we arrange all logistics required for the service. · Service, which will be conducted by the concerned department and part of my responsibility, is to ensure smooth service providing and trying to resolve any issue as when they occurs. · Upon completion of the course we gather clients feedback to use comments to offer a better service next time and ensure that we meet the client requirements. · Preparing and submitting different reports required by the managements <p>Training Experience:</p> <ul style="list-style-type: none"> · Contacting Kuwait to get more information regarding available resources eg new courses, instructors and materials. · Meeting and visiting different company to introduce them to different training we are offering and to get an understanding of their needs. · When we get a training requirement, we prepare training plan based on client requirement and availability of resources. Then we proceeds in collecting ministry approval to conduct these trainings. · We prepare training proposal and budgeting for the services. · When agreed, we arrange all logistics required for the training. Send invoice and induction information to the students and a confirmation of acceptance to be in that training. · Training will be conducted and part of my responsibility is to ensure smooth day to day running of the training and trying to resolve any issue as when they occurs. · Upon completion of the course we gather students and clients feedback to use comments to offer a better service next time and ensure that we meet the client requirements. · Certificate will be distributed after that mainly after completing required signatures from EY and MOMP. · Day to day running of the Institutes training business and staff issues. · Preparing and submitting different reports required by the managements · Allocating resources based on the training that we have to ensure quality service and to meet clients requirements <p>Audit Experience:</p> <ul style="list-style-type: none"> · Performance of auditing and reporting functions relevant to internal and statutory audits of various medium and large organizations · Planning audit assignments to execute them in an effective and efficient manner. · Obtaining and evaluating the information about the business and its environment for identifying the risk areas and analyzing the level of audit risk involved. · Planning and developing detailed strategic approach for the overall audit assignments and designing audit programs for specific audit areas. · Recording and evaluating client's accounting and internal control system and designing and carrying out compliance tests for evaluating the control risk · Understanding, evaluating and recommending improvements in accounting and internal control systems · Performing analytical review of the financial information · Preparation of financial statements including consolidated financial statements of groups in compliance with the International Financial Reporting Standards and statutory framework. · Implementing and monitoring accounting systems in medium-sized and large organizations

	<ul style="list-style-type: none"> · Collecting audit evidence, carrying out and evaluating the results of the audit tests and drawing conclusions thereon. · Reviewing and supervising the work of the audit team members to ensure that the work is being done in accordance with the audit plan and audit objectives are being met. · Attending the closing meetings and Preparing Management Letters for the client. · Developing collaboration, coordination and teamwork spirit among the members of audit team to accomplish demanding jobs within the time, quality and budgeted targets. · Planning resources for assignments with senior managers and engagement partners. · Carrying out Tax compliance reviews and statutory compliance reviews of local and multinational organizations. · Time management and completing work within apportioned time while maintaining adequate standards of quality · Carried out audits of many pension funds · Handling multiple deadlines simultaneously · Allocating audit staff members to different assignments to meet reporting deadlines. · Manage work in progress, inventory, billing, and collection of my portfolio. · Search for different business opportunity to my firm through making contacts and relationship with different companies CEO's and CFO's

<p>Industries of Experience</p> <p>(Audit & Assurance)</p> <p>Business Risk Services</p>	<p>Foods and Beverages Concerns</p> <ul style="list-style-type: none"> . Teejan & Aujan LLC . Al Ahlia Gulf Line (Coca Cola) . Seeb Novatel . Golden Tulip Seeb . Al Bustan Hotel . Intercontinental Hotel . Oman Dave Centre . Ras Al Janz Project . Golden Village Restaurant LLC . BAK LLC <p>Oil and Gas Concerns</p> <ul style="list-style-type: none"> . Oman Refinery . Al Maha . Shell Oman Marketing . Zubair Oil and Gas . Electrowatt . Dowall Schlumberger . Schlumberger Overseas . Delma Oman . Pool International . Intairdrill company . Velosi . Total Oman <p>Telecommunication Concerns</p> <ul style="list-style-type: none"> . Zubair Telecom . Bahwan Cybertake . Oman Computer Services 	<p>Trading Sector</p> <ul style="list-style-type: none"> . Al Felaij Trading . Jawahir Oman LLC . Al Fair . Assarian Group Companies . Prime International <p>Specialized Industries</p> <ul style="list-style-type: none"> . Ministry of Defence Pension Fund . Civil Services Pension Fund . Diwan Pension Fund . Douglas OHI (Contracting) . Hassan Juma Bakar (Contracting) . Turner Construction . Chaina National Building Material . Oman Hardware LLC . Oasis Company . Institute Banking and Finance . Modern College . Youth Development Fund . International Commercial House . Prime Advertising Company . Universal Media Company . Fugro MEP LLC . Cellucom partners . Inshcape Shipping . Musandom Rock . Scientific Pharmacy . Oman Drug House . NCR Corporation . Oman Abrasives . Yousf Bin Ahmed Kanoo Company . Mawarid LLC . Airwork Technical <p>Financial Concerns</p> <ul style="list-style-type: none"> . National Bank of Oman . Ahli Bank . Oman International Bank . Banque Banorab . Gulf Investment company . Trans Gulf company
	<p>Ministry of Defence Pension Fund</p> <p>I lead the team of EY Oman in conducting internal audit assignment of the above client, who outsourced its internal audit functions including stocks, trade receivables, sales and cash in hand to EY. My job responsibility included:</p> <ul style="list-style-type: none"> . Planning internal audits for various locations of the clients in consultation with client and engagement partner. . Arranging human resources for the assignment within and outside the firm. . Preparation of internal audit reports on a monthly basis including management letter on our findings, and attending monthly meetings with the client in order to interpret and explain our findings for non-accountant high officials of the Fund 	

Computer Skills	Comprehensive experience in working with various environments including windows. Moreover hands on experience in working with MS Excel, MS Word, MS Power Point, Internet, and other accounting and business related applications. Comprehensive knowledge of Caseware and Case View.
Personal Details	Date of Birth March 9, 977 Nationality Omani Hobbies Book Reading, learning languages and summing
Reference	Reference will be furnished on request